

Furniture and Things Community Event Center
COVID-19 Safety & Preparedness Plan
February 13, 2021 Version
(Effective January 11, 2021 – until further notice)

Specific policies related to the operations of the Center are included herein and have been developed in conjunction with the City of Elk River's COVID-19 Team. The goal of this plan is to continue to provide responsive, high quality services in a collaborative way while mitigating the potential for transmission of COVID-19. The City has included best practices and procedures for recreational facilities as set forth by the Minnesota Department of Health (MDH), and the Centers for Disease Control and Prevention (CDC). Contents of this plan and continued operations of the Center are subject to change at the sole discretion of the City.

General Facility Guidelines

- Each user group MUST supply the Center with its own COVID-19 policy for approval. Policies must adhere to MDH guidelines, the policies of the Center, as well as that of their own governing bodies.
- Unless otherwise exempted or not recommended by local, state, or federal guidance, all persons entering the Center will be required to wear an appropriate face mask the entire time they are in the building. This includes all ice activities, turf use, walking track use, exercise or other activities. Children between the ages of 2 and 5 are encouraged, but not required, to wear a face mask.
- The person responsible for renting the Center (Renter) assumes the responsibility for communicating and enforcing compliance with the City's COVID-19 Safety and Preparedness Plan and the Center's COVID-19 Safety and Preparedness Plan (Plan) as set forth herein. This includes all groups participating in any activity in the Center. Failure to comply with all directives of the Center Superintendent, Center Staff, or the policies of the Center may cause the revocation of permission for the Renter and participating groups to use the Center and its amenities.
- During events sponsored by the Renter, it is the sole responsibility of the Renter to supervise all individuals attending, to assure that the policy and procedures set forth in this Plan are being followed. Failure of the participating groups to abide by all directives of the Center Superintendent, Center Staff or the policies and procedures set forth in this Plan, may result in the revocation of the group's permission to use the Center and its amenities.
- Facility maximum capacity is 250.
- Users should arrive no earlier than 10 minutes prior to their scheduled activity.
- All users must leave the facility no more than 10 minutes after their scheduled activity.
- All persons entering the building are required to maintain 6 feet of physical distancing.

- Drinking fountains are closed. Players, coaches, and officials should bring their own water bottles.
- The concession stand will not be open for service, until further notice. Vending machines will be available for use.
- Participants must pick up after themselves. All trash should be disposed of in appropriate trash receptacles.
- There will be NO lost and found area maintained. Any articles left will be considered contaminated and will be disposed of by Center staff.
- Skate sharpening services are currently unavailable.
- Tape, laces, pucks, and other items are available for sale in the main office.
- No guided tours are scheduled for the foreseeable future.

Youth and Adult Sports

Hockey, figure skating, and all turf activities.

Organized practices are available beginning January 4, 2021.

Scrimmages and games may begin January 14, 2021.

- Each user group MUST supply Furniture and Things Community Event Center with its own COVID-19 policy for approval. Policies must adhere to Minnesota Department of Health (MDH), guidelines as well as that of their own governing bodies.
- All participants, coaches, and spectators will always be required to wear appropriate face masks upon entering the building, and when they are in the building, including on-ice/turf practice and game play.
- All Head Coaches must sign-in with our Main Office before any Team activity.
- The person responsible for renting the facilities for games, scrimmages and tournaments or other events (Renter) assumes the responsibility for communicating and enforcing compliance with the City's COVID-19 Plan and the Center's COVID-19 Plan as set forth herein. This includes all groups participating in practices, games, scrimmages and tournaments. Failure to comply with all directives of the Center Superintendent, Center Staff, or the policies of the Center may cause the revocation of permission for the Renter, and participating groups, to use the Center and its amenities.
- During events sponsored by the Renter, it is the sole responsibility of the Renters to supervise all Players, Coaches, Officials and Spectators attending, to assure that the policy and procedures set forth in this Plan are being followed. Require advance reservations and/or ticketing for spectators (e.g., online, app-based, email, will-call). Do not allow walk-ins, impromptu purchases or admittance. Failure of the participating groups to abide by all

directives of the Center Superintendent, Center Staff, or the policies and procedures set forth in this Plan may result in the revocation of the group's permission to use the Center and its amenities.

- Renter will be required to provide the Center with a legible roster of all players, team staff and spectators participating in or attending the games, scrimmages or tournaments sponsored by the renter. Name, phone number, and/or email should be collected as part of the reservations so that quick notification can be done if and individual develops COVID-19. This list may be provided to the Minnesota Department of Health (MDH) in the event an infection of any Player, Coach, Official or Spectator is reported.

Renter Requirements for Game Spectator Management

- Renter will provide Designated Game Management Personnel to manage the Home and Visiting Team Spectators for all games.

Game Management Personnel will utilize one of two options for Spectator Management.

- Require Advanced Reservations and/or ticketing (online, app-based, email, will-call).
- Utilize the Game Spectator Management Form created by the Center.
- Game Management Personnel will oversee completion of the Game Spectator Management Form or Advanced Registration System for each game.
- Game Management Personnel will assure that the maximum spectator limit of two spectators per player is enforced.
- At the conclusion of each game, Game Management Personnel, shall provide the Center with the legibly completed listing of spectators attending or completed Game Spectator Management Form.
- At the conclusion of each game the Game Management Personnel will ensure that all spectators immediately depart the building.
- Game Management Personnel will prevent gathering in the lobby after games.

- Up to one spectator per participant can attend practices. However, spectators at practices are strongly discouraged. Ensure that spectators maintain at least 6 feet of physical distancing between households and that spectators are complying with venue/facility guidance – including applicable capacity limits.
- Two spectators per participant may attend games. The total number of spectators at games must also comply with venue capacity limits. MSHSL games are exempt for this limitation.
- Hockey mat dividers may be used for mite events. Coaches may bring their own cones for practice; however, they must be removed from the rink and leave with coach after each session.
- Coaches are allowed a puck bag/bucket and a small bag for coaching aides.
- NO writing of any kind is allowed on building glass.

- NO off-ice training is allowed inside, outside, or adjacent to the building, this includes the use of parking lots, grassy areas, sidewalks or driveways.
- The turf area is available for rent for scheduled training or team sessions.
- All coach's rooms, referee rooms, locker rooms, are available for use. However, there should be no more than seven people in a locker room at any one time, and all should be physically distanced by at least six feet. Locker rooms can only be used to put on skates for players, except for goalies. In addition to locker rooms, each rink will have a dedicated waiting area adjacent to the rink where participants can put on their skates. Participants are expected to sit only in approved spaces on chairs or benches, to put on their skates, or to wait for their session to start in order to maintain a minimum of 6 feet of physical distance between themselves and other participants. ERHS Lockerroom are under the jurisdiction of District #728 and are exempt for this limitation.
- Participants must come fully dressed, except for helmets, skates, and gloves. Goalies must come half-dressed and may bring in an (1) equipment bag to be left in assigned area. No one will be allowed to change clothes anywhere in the building, including the restrooms.
- Participants are to be dropped off at main door and will not be allowed in the building more than 10 minutes prior to the start of their reserved time and must be out of building within 10 minutes of the end of their activity.
- Upon entry, participants will go directly to the rink/turf or assigned adjacent waiting area, take the ice/turf, and leave building when session is over. Should an individual participant be scheduled for more than one session, they will be directed to an assigned adjacent waiting area until they are allowed on the ice/turf. While waiting, all participants are expected to observe and follow social distancing guidelines outlined above.
- Two pods of 25 per ice sheet/turf area allowed – pods may not intermingle at any time.
- Participants must be picked up at the main door within 10 minutes of their scheduled activity ending. Participants should not wait for pickup inside the building. Loitering is not allowed in either the building or parking lot.

Walking Track Sessions

- Walking track sessions available beginning January 4, 2021.
- Prior registration is required.
- Face masks are required at all times in the building, even while walking.
- 6 feet of physical distancing required while walking.

Senior Activity Center Programs

- Limited programs will be available beginning January 4, 2021.

- Physical distancing requirements: 6 feet of physical distance at all times.
- Prior registration required for all programs.
- Drop-in program access remains unavailable.
- Appropriate facemasks required at all times.

Open Skating/Stick and Puck Open Skating

- Available beginning January 4, 2021.
- Appropriate facemasks required at all times, including while skating.
- Strict 25 skater per session limit.
- Individual prior registration required.
- No family rates available currently.
- Locker rooms are available, only seven skaters per locker room are allowed.
- Register by phone to utilize punch cards.
- Must be on skates to be on the ice.
- Rental skates and skate assisters will be available.
- Arrive no more than 10 minutes prior to ice time.
- Exit no more than 10 minutes after skating.
- Helmets required for **all** stick and puck participants, and open skating participants under the age of 6 – strongly recommended for all users.

Room Rentals

- Room rentals are now available.
- Occupancy limit is 25% of the room capacity, up to a maximum of 50 people.

Figure Skating Contract Ice

- Available beginning January 4, 2021.
- Onsite registration only (no package deals by day).
- Limit 25 participants including coaches.
- No spectators.