



WINDOWS/DOORS

Permit Application

Office Use Only

Notes - Scan

Permit Total:

\$ _____

City of Elk River

Fire and Building Safety Division

13065 Orono Parkway NW • Elk River, MN 55330

763.635.1060 • E-mail: ERFD.FABS@ElkRiverMN.gov

Date: _____

Permit #: _____

Site Address: _____ PID # _____

Property Type: Single Family Multi-family Twin home

Construction Type: New Addition Remodel Repair Alteration Other _____

The Applicant Is: Owner Contractor Other _____

Property Owner:

Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email _____

Contractor:

Business Name _____ License/Bond _____

Address _____ City _____ State _____ Zip _____

Office Phone _____ Cell _____

Email _____

Payment Options:

Call me for credit card payment (If different than above, please note: Phone: _____)

Send Check (Please make checks payable to the City of Elk River)

Pay in person via Credit Card, Check, or Cash

Receipt of Permit Options:

Email permit (If different than above, please note: Email : _____)

Pick up in person (All permits with plans needs to be picked up)

• PLEASE COMPLETE OTHER SIDE OF APPLICATION •

Office Use Only

Approved by: _____ Date: _____ Hard Card or Soft Card - Soft card reference permit # _____

Called or L/M Date: _____ Int. _____

Windows:

Replace (existing opening, same size) Replace (resized opening, submit plans) **Total Number** _____

Doors:

Replace (existing opening, same size) Replace (resized opening, submit plans) **Total Number** _____

Detailed description of work:

Total Job Valuation \$ _____

----- **This is an application for a permit – It is not valid until processed** -----

I hereby apply for a Mechanical permit, and I acknowledge that the information above is complete and accurate; that I understand this is not a permit and work is not to start without a permit.

I understand and hereby agree that the work for which the permit issued shall be performed according to; (1) the conditions of the permit; (2) the approved plans and specifications; (3) the applicable city approvals, ordinances, and codes; and, (4) the state building/mechanical codes and regulations.

I understand that the permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days any time after work has commenced; and, that I am responsible for ensuring that all required inspections are requested in conformance with the state building code.

Signature of Contractor/Responsible Party **Print Name** **Date**

Signature of Property Owner **Print Name** **Date**