

COMMERCIAL BUILDING PERMIT APPLICATION REQUIREMENTS

Four (4) sets of plans (24" x 36") signed by a State of MN Licensed Architect/Licensed Professional Engineer. Complete plans must include:

Title Sheet

- Building classification and type of construction
- Allowable height
- Allowable area
- Exiting
- Accessibility
- Energy code compliance

Site Plan

Elevations

Details

- Door schedule
- Hardware schedule
- Wall schedule
- Bathroom fixtures
- Fire stopping

Architectural

Structural

Special Inspection Program

Fire Sprinklers

- All fire sprinkler plans involving 20 or more heads must be reviewed by the State Fire Marshall.
- All plans involving less than 20 heads will be reviewed by the City of Elk River.
- A fire sprinkler inspection request form must be applied and paid for before work can proceed.

Mechanical

- All commercial HVAC plans, specs and calculations must be designed and signed by a registered professional mechanical engineer.

Plumbing

- All commercial plumbing plans must be submitted to and reviewed by the State DOLI, Plumbing Codes Division. The permit will be issued by the City of Elk River after it has received and reviewed the written approval of the DOLI. The City will require two (2) sets of the same plan that have been submitted to the State for approval.